



CITY OF HOUSTON

Job Posting

1	Applications accepted from:	ALL PERSONS INTERESTED
2	Job Classification	SENIOR COMMUNICATIONS TECHNICIAN
3	Posting Number	PN #104350
4	Department	HOUSTON POLICE DEPARTMENT
5	Division	COMMUNICATIONS MANAGEMENT
6	Section	N/A
7	Reporting Location	61 RIESNER ST.*
8	Workdays & Hours	MONDAY – FRIDAY, 7:00 A.M. – 3:00 P.M.*
		*Subject to change
9	<u>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</u> Troubleshoots and repairs two-way radio system transmitters and receivers. Maintain and operate the status monitoring system of the two-way radio system. Maintain equipment at HPD radio tower sites and leased radio system sites. Maintains operational status of the fiber network system. Operates the MDT logging system Maintain and operate the status monitoring system of the MDT system.	
10	<u>WORKING CONDITIONS</u> The position routinely requires lifting of moderately heavy items, such as typewriters or record boxes (up to 40 pounds) and/or very long periods of walking on rough surfaces on a routine basis.	
11	<u>MINIMUM EDUCATIONAL REQUIREMENTS</u> Requires an Associate’s degree in Modern Electronics or a closely related field.	
12	<u>MINIMUM EXPERIENCE REQUIREMENTS</u> Two (2) years of practical electronics work experience are required. Directly related professional experience may be substituted for the education requirement on a year-for-year- basis.	
13	<u>MINIMUM LICENSE REQUIREMENTS</u> FCC General Radio/Telephone Operator License must be obtained within eight months of employment.	
14	<u>PREFERENCES</u> Police Dept. Candidates: Preference will be given to those individuals presently maintaining a FCC General Class Radio/Telephone Operator License.	
15	<u>SELECTION/SKILLS TESTS REQUIRED</u> None	
16	<u>SAFETY IMPACT POSITION</u> <input checked="" type="checkbox"/> Yes No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.	
17	<u>SALARY INFORMATION</u> Factors used in determining the salary offered include the candidate’s qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is: Salary Range – Pay Grade 19 \$1,094.00 - \$1,491.00 Biweekly \$28,444.00 - \$38,766.00 Annually	
18	<u>OPENING DATE</u>	May 4, 2005
19	<u>CLOSING DATE</u>	Open Until Filled
	<u>APPLICATION PROCEDURES</u> Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, First Floor. Successful candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. Our TDD phone number is (713) 837-9496.	
	An equal opportunity employer	